

The Banks County Board of Commissioners held their regular meeting on May 13, 2014 at 6:30 p.m. in the Board Room of the Banks County Courthouse Annex.

**Members Present**

Chairman Jimmy Hooper  
Vice Chairman Charles Turk  
Commissioner David Duckett  
Commissioner Danny Maxwell  
Commissioner Sammy Reece

**Staff Present**

County Attorney Randall Frost  
Financial Officer Randy Failyer  
County Clerk Regina Gailey  
Assistant County Clerk Erin Decker

**Media Present**

Banks County News – Sharon Hogan  
Access North Georgia - Rob Moore

**1. Call to Order**

Ch. Hooper called the meeting to order.

**2. Approval of Agenda**

Motion to approve the agenda: Sammy Reece  
Second: Charles Turk  
Vote: 5:0  
Unanimous vote and motion passed.

**3. Prayer**

Ch. Hooper stated we needed to take a moment to honor our mothers and fathers.  
Ch. Hooper led a moment of silent prayer.

**4. Pledge to the American Flag**

Ch. Hooper led the Pledge to the American Flag.

**5. Approval of Invoices**

Motion to approve the invoices: Danny Maxwell  
Second: David Duckett  
Vote: 5:0  
Unanimous vote and motion passed.

**6. Approval of Previous Minutes – 4/8**

Motion to approve the 4/8 minutes: Charles Turk

Second: David Duckett

Vote: 5:0

Unanimous vote and motion passed.

### **7. Historic Courthouse Presentation**

County Clerk Regina Gailey stated Mr. Bud Savage had donated a pencil drawing of the Banks County Historic Courthouse. The drawing would be placed either at the Courthouse or Courthouse Annex.

### **8. Willis Harden Partial Closing**

**Jimmy Dodd**

Mr. Dodd stated he did not own property on Willis Harden Road but did use it get to his hay fields. He stated he would like the road closed from the end of Harden Bridge Road instead of 565 ft. off Harden Bridge. He was concerned that it would turn into a garbage dump. He stated they would send the Wilbanks family a key to the gate that would be put up. Mr. Dodd asked the commissioners to reconsider closing the entire road.

Willis Harden, a property owner, stated the culdesac would give people an opportunity to do bad things. He stated the Wilbanks family has ½ mile access from Harden Bridge Road. He also asked if the county wanted to maintain a 565 ft. road for a property owner so they could cut timber 20 years from now.

### **9. Planning Commission Recommendations: NONE**

### **10. Personnel Policies Amendment Resolution: Purchasing Bid Requirements**

A resolution to amend Section 2.106 Entitled "Purchasing" to provide for minimum bid requirements for purchases of \$20,000 or more; to provide for an effective date and to repeal conflicting ordinances and resolutions, and for other purposes.

Vice Ch. Turk clarified that the commissioners would still have to approve the purchase. Ms. Gailey stated that this would waive the formal bid process for any purchase under \$20,000.

Motion to amend the resolution: Sammy Reece

Second: David Duckett

Vote: 5:0

Unanimous vote and motion passed. *(Copy of resolution filed in Attachment to Minutes Book #9-5) 2014-06*

### **11. North Georgia Resource Management Authority 20 Year Celebration Resolution** **Leslie George**

The resolution stated the North Georgia Resource Management Authority was created on May 4, 1994 for the purpose of implementing a regional recycling program to help participating Counties manage their waste streams using environmentally, economically safe and sound ways for disposal. Director Leslie George stated Jerry Boling was very influential in the start-up of the program.

Motion to approve the resolution: Danny Maxwell

Second: Sammy Reece

Vote: 5:0

Unanimous vote and motion passed. *(Copy of resolution filed in Attachment to Minutes Book #9-5) 2014-07*

## **12. Contracts & Bid Awards:**

### **a. EMA Equipment Grant MOU Ratification: Region B Unified Healthcare Coalition**

County Clerk Regina Gailey stated the grant would be for an enclosed trailer, portable generator, portable repeater and a tough book through Region B/Northeast Georgia Medical Center. The signature of Ch. Hooper needed to be ratified.

Motion to approve the MOU and ratify the signature of Ch. Hooper: Sammy Reece

Second: Charles Turk

Vote: 5:0

Unanimous vote and motion passed. *(Copy of MOU filed in Attachment to Minutes Book #9-5)*

### **b. Fire/EMS Grant MOU: Region B Unified Healthcare Coalition**

County Clerk Regina Gailey stated the MOU was concerning a grant and stated the agency had agreed to participate in planning and developing the purposes of the Region B Unified Healthcare Coalition. In the event of a man-made or natural disaster, the agency is prepared to provide equipment, facilities and or materials when requested to do so by another organization.

Motion to approve the MOU: Sammy Reece

Second: David Duckett

Vote: 5:0

All aye votes and motion passed. *(Copy of MOU filed in Attachment to Minutes Book #9-5)*

### **c. SR51 at SR63 Roundabout Support and Lighting/Maintenance Cost Participation**

Assistant County Clerk Erin Decker stated this was an agreement to participate in the maintenance of the intersection by agreeing to pay for the full and entire cost of the electric energy used for any lighting installed and the maintenance. Also it includes any maintenance cost associated with the landscaping as approved by the local government and the GDOT. Vice Ch. Turk stated he hadn't seen any drawing for the roundabout but he didn't have any problem with paying for the lighting maintenance.

Motion to approve the Indication of Roundabout Support: Jimmy Hooper

Second: David Duckett

Vote: 5:0

All aye votes and motion passed. *(Copy of agreement filed in Attachment to Minutes Book #9-5)*

### **d. Road On-Call Engineering Services Work Authorization: KCI Technologies, Inc**

Ms. Decker stated the contract would be for engineering services concerning bridge and road repair projects to include supervision of work and reviewing bids. The contract will terminate at \$20,000 or 12/31/2014 whichever comes first. The contract will be paid from 2012 SPLOST Funds.

Motion to approve Road On-Call Engineering Services Work Authorization with KCI Technologies in the amount not to exceed \$20,000 to be paid from 2012 SPLOST: Charles Turk

Second: David Duckett

Vote: 5:0

All aye votes and motion passed. *(Copy of work authorization filed in Attachment to Minutes Book #9-5)*

**e. DOT/LMIG Project Construction Supervision Work Authorization: KCI Technologies, Inc.**

Ms. Decker stated the contract was for construction supervision of the LMIG project. The cost of the Construction Supervision Work Authorization contract would not exceed the amount of \$16,000 and would be paid from the 2012 SPLOST funds.

Motion to approve the DOT/LMIG Project Construction Supervision Work Authorization with KCI Technologies not to exceed \$16,000 and to be paid from the 2012 SPLOST funds: Sammy Reece  
Second: David Duckett

Vote: 5:0

All aye votes and motion passed. *(Copy of work authorization filed in Attachment to Minutes Book #9-5)*

**f. Wynn Lake Rd Culvert Repair Bid #214-429 Award & Contract**

Ms. Decker stated the bids have been received and the lowest bidder was Sunbelt Structures in the amount of \$136,330.96. Sunbelt structures also has submitted a letter stating that misc. and incidentals and water diversion items in the bid were purposely bid at no cost. The expense from these items were covered under the Class A Concrete and Removal items as we consider these to be incidentals to our work. Also, they will provide materials testing at no additional expense to Banks County. This project will be paid for from the 2012 SPLOST funds.

Motion to accept the low bidder: Charles Turk

Second: David Duckett

Vote: 5:0

All aye votes and motion passed.

Motion to approve the contract from Sunbelt Structures in the amount of \$136,330.96 to be paid for from the 2012 SPLOST funds: Sammy Reece

Second: Charles Turk

Vote: 5:0

All aye votes and motion passed. *(Copy of contract filed in Attachment to Minutes Book #9-5)*

**g. Wynn Lake Road Culvert Construction Supervision Work Authorization : KCI Technologies, Inc.**

Ms. Decker stated the Wynn Lake Road Culvert Construction Supervision Work Authorization with KCI Technologies was for the construction supervision of the Wynn Lake Road Culvert Repair. The cost of the contract will not exceed 10% of the contractors actual construction cost. The funds for this contract will be paid from 2012 SPLOST funds.

Motion to approve the Wynn Lake Road Culvert Construction Supervision Work Authorization with KCI Technologies to be paid for from the 2012 SPLOST: David Duckett

Second: Danny Maxwell

Vote: 5:0

All aye votes and motion passed. *(Copy of work authorization filed in Attachment to Minutes Book #9-5)*

**h. Patching & Resurfacing – Damascus Road, Apple Pie Ridge Rd, Yonah/Homer Rd Bid # 214-422 Award & Contract**

Ms. Decker stated the bids had been received and the lowest bidder was CW Matthews Contracting in the amount of \$1,023,485.39. A portion of these funds will be paid for from the 2014 LMIG and the remainder will be paid from the 2012 SPLOST funds.

Motion to approve the CW Matthews as the lowest bidder in the amount of \$1,023,485.39 to be paid with the 2014 LMIG and 2012 SPLOST funds: Danny Maxwell

Second: David Duckett

Vote: 5:0

All aye votes and motion passed.

Motion to approve the contract with CW Matthews in the amount of \$1,023,485.39 to be paid from the 2014 LMIG funds and 2012 SPLOST funds: Charles Turk

Second: David Duckett

Vote: 5:0

All aye votes and motion passed. *(Copy of contract filed in Attachment to Minutes Book #9-5)*

### **13. FY2015 Budget**

The following budgets were discussed:

#### **Adult Literacy                      Lisa Prescott**

Adult Literacy Teacher for Banks County Adult Literacy Center presented a GED inmate program.

There were no changes made to the current budget.

#### **Fire/EMS                                Robert Wilkins**

Program Assistant	\$0
Tires and Tubes	\$9,000
Building Maint.	\$20,000
Small Equipment	\$5,000
Testing	\$15,000
Education/Training	\$14,985
General Supplies	\$15,000
Medical Supplies	\$25,000
Uniforms	\$10,000
Propane	\$12,000
Books	\$2,000

#### **DFCS                                        Randy Failyer**

Mr. Failyer stated he received a letter from DFCS stating there were requesting \$30,000, which is an increase of \$2,000. There were no change made to the current budget.

### **Adjournment**

Motion to adjourn the meeting: Danny Maxwell

Second: David Duckett

Vote: 5:0

Unanimous vote and the meeting was adjourned at 7:45 p.m.

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Chairman

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Assistant County Clerk

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